

# How we get quick wins (without over-committing)

*Start small → learn Fast → decide Next*

## 1. Practical workshop

- 90 minutes or half-day
- Focused on teaching modern Excel patterns using examples relevant to your workflows



## 2. Immediate wins

- Faster work
- Fewer errors
- More confidence in outputs



## 3. Reassess

- Stop
- Repeat
- Or expand (optional)

*Choose one starting point:*

### Option A: Make Excel more reliable

- Power Query foundations
- Cleaner inputs
- Fewer manual steps
- Less breakage

### Option B: Faster analysis & exploration

- Python in Excel
- Summaries, simulations, scenarios
- Less copy-paste, more insight

### Option C: Use Copilot safely & effectively

- Copilot for interpretation, checks and documentation
- What to use it for
- What not to use it for
- Reusable prompt patterns

### Option D: Reduce manual reporting pain

- Modern Excel patterns
- What to automate
- What to leave alone
- Where teams lose time without realizing it

*No long-term commitment required. Wins come from better patterns and decisions, not one-off fixes.*